

## Instructions for authors

*Geološki anali Balkanskoga poluostrva* is issued annually and publishes original scientific contributions over a wide range of topics in any field of the geological sciences. The journal accepts papers in English of moderate length, not exceeding 50 double spaced manuscript pages, including illustrations.

Authors are asked to submit an electronic version of the manuscript. Leave adequate margins of 3 cm, on all sides, and the right margin unjustified with no automatic hyphenation. Do not send large files (e.g. photographic illustrations) as e-mail attachments, but submit them on a CD-ROM sent by air-mail.

Material being described must be registered as part of a formal collection housed in some recognised Institution so that it is accessible and available for study by other workers.

Paper should be arranged as follows: title, name and surname (in full) of author or authors, abstract, key words, addresses (foot note on the 1<sup>st</sup> page) with a mention of the parent organisation and e-mail address, text, acknowledgements, references, summary, figures, tables, and plate captions.

**The title of the paper** should be short, but expressing the principal aim of the paper.

**The abstract** must be concise, not more than 200–250 words, and should be informative, stating the results presented in the article rather than describing its contents. Inclusion of references in the abstract is not recommended.

After the abstract, list 5–8 **keywords** which describe the subject matter of the work. They should be arranged from general to more specific ones.

The text should be written as clear and understandable as possible. Use up to three levels of headings. Their hierarchy should be indicated in the left-hand margin of the text. Italics are used only for the name of genera and species, or if a word is italicized in the original title. References should be cited in the text as follows: DAMBORANEA (2002) or (DANBORANEA 2002) for a single author; FÜRSICH & HEINZE (1998) or (FÜRSICH & HEINZE 1998), for two authors; RICCARDI *et al.* (1991) or (RICCARDI *et al.* 1991) for multiple-author works.

**References** should be classified alphabetically according to the author's names. Include only published papers mentioned in the text, unpublished reports will be accepted only in exceptional cases. Do not abbreviate the titles of journals and give the names of symposium volumes and edited books. For books it is necessary to give the publisher's name and place of publication. References in Cyrillic alphabet must be transliterated to the Latin alphabet. The titles of the paper in a non-Latin alphabet should be translated into English with an indication of the original language in parentheses, while the name of the journal must be transliterated into Latin alphabet. Examples are as follows:

AGER, D.V. 1963. *Principles of Paleocology*. 318 pp. McGraw-Hill, New York.

OWEN, E.F. 1962. The brachiopod genus *Cyclothyris*. *Bulletin of the British Museum (Natural History), Geology*, 7 (2): 2–63.

RABRENOVIĆ, D. & JANKIČEVIĆ, J. 1984. Contribution to the study of Albian near Topola. *Geološki anali Balkanskoga poluostrva*, 48: 69–74 (in Serbian, English summary).

SMIRNOVA, T.N. 1960. About a new subfamily of the Lower Cretaceous dallinoid. *Paleontologicheskii Zhurnal*, 2: 116–120 (in Russian).

SULSER, H. 1996. Notes on the taxonomy of Mesozoic Rhynchonellida. In: COOPER, P. & JIN, J. (eds.), *Brachiopods*, 265–268. Balkema Press, Rotterdam.

**Acknowledgments** should be as short and concise as possible.

A **summary** (up to 15% of the paper) is published in Serbian and should contain the essence of all new data and the conclusions.

**Illustrations** can be submitted as conventional hardcopies or in electronic form. The preferred formats for graphics is CDR (600 dpi) and for photographs and plates JPG or TIFF (600 dpi). The illustrations should have a width of 8.4, 12 or 17.5 cm, the final limit is the size of type area (17.5 × 24.5). Lines and letters must be suitable for reduction. It is also recommended to send copies reduced to the size for publication; after reduction, the smallest lettering should be not less than 1 mm and not greater than 4 mm in height (in the Arial font). The approximate position of figures and tables should be indicated in the manuscript margin. Do not incorporate illustrations in the text of the paper. Figure, table and plate captions should be listed on separate sheets. The author's name and figure number should be indicated at the foot of the illustration. The figure numbers can be written by hand on a paper copy of the plate or on a transparent overlay, not on the plate itself. The cost of printing colour figures must be paid in full by the author.

Authors will receive one and if necessary two **proofs**. These must be returned within the time limit indicated. If this does not happen, the publication of the paper will be postponed automatically to a later date.

25 **reprints** per article will be provided free of charge for the author (in the case of multi-authored papers, the senior author will receive the reprints).

All **correspondence**, enquires and manuscript submissions should be directed to the Editor-in-Chief of *Geološki anali Balkanskoga poluostrva*.

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